



## EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT

### Budget Message

for the year ending December 31, 2024

#### Basis for estimates and projections

The proposed budget for the year 2024 has been prepared with the intent of maintaining and enhancing the services provided by the District. The 2024 budget has been prepared using conservative forecasting; no projects will be undertaken unless funds are available. The 2024 spending amounts have been anticipated based on spending levels in prior years, the terms of previously executed contracts, and current economic conditions. There will also be new expenditures related to the previously identified additional needs of the District, which will be funded by the anticipated increases in 911 service charges.

#### Description and basis of accounting

The District adopts a budget for the General Fund (operating), RMS Fund, and Capital Project Fund on an annual basis. The budgets have been prepared using the modified accrual basis of accounting, which is consistent with the method of accounting for such governmental funds.

#### Revenues

The District's primary source of revenues are enhanced 911 service charges, which are remitted by telephone service providers and classified as charges for services. The District's total budgeted revenues are \$7,750,000 for 2024, and consist of the following:

Source	Amount
Enhance 911 Service Charges	\$7,550,000
Interest Earned in Deposits	\$200,000
<b>TOTAL</b>	<b>\$7,750,000</b>

#### Operating expenditures

Total operating expenditures in the General Fund are projected at \$7,561,287 consisting of the following:

Category	Amount
Salaries	\$774,080
Personnel Benefits (Retirement & Payroll Taxes)	\$161,772
Supplies, furniture, & equipment	\$289,500
Contractual services & occupancy	\$6,335,935
<b>TOTAL</b>	<b>\$7,561,287</b>

### Operating expenditures (Continued)

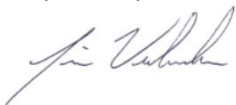
The District executed an intergovernmental agreement with the City-Parish on an annual basis which provides that the 911 Communications Center will be staffed by the City/Parish EMS department and reimbursed by the District through a monthly contractual payment to EMS. For 2024, this annual contract is budgeted at \$3,316,220. Additionally, the District provides reimbursement to other governmental agencies for the cost of operating additional PSAPs. For 2024, these reimbursements are budgeted at \$678,915.

### Capital Projects & Equipment

The District's capital outlay and equipment budget for 2024 totals \$2.192 million for capital projects and the related fixed asset purchases. The District plans to finish the 911 Backup Location project and begin work on the North tower project, along with beginning projects to upgrade the CAD and GIS systems. The major capital improvement projects and their related anticipated expenditures in 2024 are follows:

Project	Amount
Back-up 911 Call Center	\$692,000
Zachary (North) Radio Tower	\$800,000
GIS System Improvement Project	\$100,000
CAD System Improvement Project	\$600,000
<b>TOTAL</b>	<b>\$2,192,000</b>

Respectfully,



Jim Verlander  
Director  
EBRP Communications District

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1 Of this amount, approx \$3.3 million relates to the contract for personnel services with the City-Parish EMS department, \$833,000 relates to ongoing contracts and subscriptions that ensure the proper functioning of the 911 system; \$806,000 relates to various ongoing maintenance contracts for the District's CAD system and related equipment; and, \$679,000 relates to payments to other local governments for secondary PSAP staffing. The remaining categories can be found on pages 5 and 6 of the budget document.

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND BUDGET SUMMARY  
DECEMBER 31, 2024**

	2023					2024 PROPOSED
	2022 ACTUAL	ORIGINAL ADOPTED	ACTUAL August 31, 2023	ADJUSTMENT	PROPOSED	
<b>REVENUES</b>						
Charges for services	\$ 6,021,792	\$ 6,050,000	\$ 3,939,365	\$ -	\$ 6,050,000	7,550,000
Interest income	46,935	20,000	165,956	230,000	250,000	200,000
Other revenues	3,006,121	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 9,074,848</b>	<b>\$ 6,070,000</b>	<b>\$ 4,105,321</b>	<b>\$ 230,000</b>	<b>\$ 6,300,000</b>	<b>\$ 7,750,000</b>
<b>EXPENDITURES</b>						
Salaries	\$ 320,470	\$ 385,202	\$ 234,993	\$ -	\$ 385,202	\$ 774,080
Benefits	54,591	56,607	38,506	5,100	61,707	161,772
Supplies	20,543	24,500	12,475	5,000	29,500	289,500
Contractual services	5,605,905	5,571,060	3,403,588	(158,000)	5,413,060	6,335,935
Capital outlay expenditures	48,370	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,049,879</b>	<b>\$ 6,037,369</b>	<b>\$ 3,689,562</b>	<b>\$ (147,900)</b>	<b>\$ 5,889,469</b>	<b>\$ 7,561,287</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfer to RMS Fund	-	(1,000,000)	(1,000,000)	-	(1,000,000)	-
Transfer from (to) Capital Project Fund	(4,806,121)	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ (4,806,121)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ -</b>	<b>\$ (1,000,000)</b>	<b>\$ -</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(1,781,152)</b>	<b>(967,369)</b>	<b>(584,241)</b>	<b>377,900</b>	<b>(589,469)</b>	<b>188,713</b>
<b>FUND BALANCE</b>						
Beginning of year	9,291,407	6,980,911			7,510,255	6,920,786
End of year	<u>\$ 7,510,255</u>	<u>\$ 6,013,542</u>			<u>\$ 6,920,786</u>	<u>\$ 7,109,499</u>

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND REVENUES  
DECEMBER 31, 2024**

	2023							2024
	2022 ACTUAL	ORIGINAL ADOPTED	ACTUAL August 31, 2023	ANNUALIZED	ADJUSTMENT	PROPOSED	PROPOSED	
<b>REVENUES</b>								
Charges for Services								
441602 - Enhanced 911 Service Charges	\$ 1,606,669	\$ 1,750,000	\$ 1,105,747	1,658,621	\$ (100,000)	\$ 1,650,000	\$ 2,025,000	
441605 - Wireless E911 Service Charges	3,494,993	3,250,000	2,387,683	3,581,525	230,000	3,480,000	4,605,000	
441607 - Prepaid Wireless E911 Srv Chg	920,130	1,050,000	445,935	891,870	(130,000)	920,000	920,000	
Total Charges for Services	\$ 6,021,792	\$ 6,050,000	\$ 3,939,365	\$ 6,132,015	\$ -	\$ 6,050,000	\$ 7,550,000	
<b>Interest income</b>								
461000 - Interest Earnings	\$ 46,935	\$ 20,000	\$ 165,956	\$ 221,275	\$ 230,000	\$ 250,000	\$ 200,000	
Total Interest Income	\$ 46,935	\$ 20,000	\$ 165,956	\$ 221,275	\$ 230,000	\$ 250,000	\$ 200,000	
<b>Other financing sources</b>								
592054 - TF C/P Capital Project Fund	\$ 3,006,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues and other financing sources	\$ 9,074,848	\$ 6,070,000	\$ 4,105,321	\$ 6,353,290	\$ 230,000	\$ 6,300,000	\$ 7,750,000	

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND EXPENDITURES & OTHER FINANCING USES  
DECEMBER 31, 2024**

		2023						2024
		2022	ORIGINAL	ACTUAL	ANNUALIZED	ADJUSTMENT	PROPOSED	2024
		ACTUAL	ADOPTED	August 31, 2023				PROPOSED
<b>EXPENDITURES</b>								
<b>Salaries</b>								
611000	Salaries of Regular Employees	277,695	305,802	203,868	305,802	-	305,802	716,480
614000	Contract Employees	13,975	50,000	11,525	17,288	-	50,000	-
617100	Automobile Allowance	26,500	27,000	18,000	27,000	-	27,000	49,200
617300	Phone Allowance	2,300	2,400	1,600	2,400	-	2,400	8,400
<b>Total salaries</b>		320,470	385,202	234,993	352,490	-	385,202	774,080
<b>Benefits</b>								
621100	Regular Employee Retirement	24,124	20,264	16,887	25,331	5,000	25,264	63,135
622100	Group Insurance - Health	5,150	6,000	4,000	6,000	-	6,000	26,400
623000	Social Security /Medicare	23,428	25,643	17,095	25,643	-	25,643	61,237
624100	Workers' Compensation Policies	1,498	4,000	-	-	-	4,000	9,000
625000	Unemployment	391	700	524	786	100	800	2,000
<b>Total benefits</b>		54,591	56,607	38,506	57,759	5,100	61,707	161,772
<b>Supplies</b>								
631000	Office Supplies	16,238	15,000	12,475	18,713	5,000	20,000	20,000
631200	Computer Software/Supplies	1,329	8,000	-	-	-	8,000	18,000
635100	Food-Human Consumption	-	1,500	-	-	-	1,500	1,500
636240	Trackable Supplies - Furniture	2,499	-	-	-	-	-	250,000
636250	Trackable Supplies - Comp Hardware	477	-	-	-	-	-	-
<b>Total supplies</b>		20,543	24,500	12,475	18,713	5,000	29,500	289,500
<b>Contractual services</b>								
641200	Legal Services	63,046	65,000	35,381	53,072	-	65,000	65,000
642000	Electricity & Gas	-	-	-	-	-	-	18,000
642200	Janitorial/Extermination Srv	-	6,000	-	-	(4,000)	2,000	3,000
643100	Advertising	302	7,500	-	-	(5,500)	2,000	5,000
643200	Dues & Memberships	1,068	500	-	-	-	500	1,500
643350	Travel & Training	4,908	20,000	4,016	6,024	(5,000)	15,000	40,000
643450	Postage	40	100	25	38	-	100	100
643500	Other Contractual Services	26,238	5,000	-	-	-	5,000	53,000
643540	Other Professional Services	73,284	90,000	75,380	113,070	20,000	110,000	115,000
643550	Contractual Services - EMS Personnel	3,156,977	3,188,760	2,125,840	3,188,760	-	3,188,760	3,316,220
643620	Assistance to Other Govt Ag	351,732	365,000	175,866	263,799	-	365,000	678,915
644110	General Liability Insurance	41,791	55,000	28,453	42,680	-	55,000	65,000
645100	911 Computer Hardware	-	-	21,317	31,976	35,000	35,000	-
645200	911 Computer Software	-	-	-	-	-	-	-
645300	911 Computer Hardware Maintenance	610,948	762,700	398,164	597,246	(100,000)	662,700	762,700

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND EXPENDITURES & OTHER FINANCING USES  
DECEMBER 31, 2024**

		2023						2024
		2022	ORIGINAL	ACTUAL	ANNUALIZED	ADJUSTMENT	PROPOSED	PROPOSED
		ACTUAL	ADOPTED	August 31, 2023				
<b>EXPENDITURES</b>								
645400	911 Computer Software Maintenance	-	-	-	-	-	-	-
645500	CAD Computer Hardware	33,990	27,000	21,197	31,796	-	27,000	27,000
645600	CAD Computer Software	76,418	75,000	51,890	77,835	-	75,000	75,000
645700	CAD Computer Hardware Maintenance	78,910	35,000	62,362	93,543	60,000	95,000	35,000
645800	CAD Computer Software Maintenance	651,475	669,500	388,516	582,774	(50,000)	619,500	669,500
645900	RMS Computer Software	209,450	-	-	-	-	-	-
646000	GIS Computer Software	-	-	-	-	-	-	70,000
646200	Rental/Lease Office Space	-	137,000	-	-	(90,000)	47,000	130,000
647200	Repair/Maintenance - Buildings	-	1,000	-	-	-	1,000	105,000
647300	Repair/Maintenance - Office Eqp	-	1,000	-	-	-	1,000	1,000
647800	Repair/Maintenance - Comm Eqp	-	60,000	-	-	(40,000)	20,000	100,000
648100	Radio Shop Hardware	7,318	-	-	-	-	-	-
648300	Radio Shop Hardware Maintenance	188,489	-	13,810	20,715	20,000	20,000	-
648400	Radio Shop Software Maintenance	13,370	-	-	-	-	-	-
648500	Towers	16,151	-	1,371	2,057	1,500	1,500	-
<b>Total contractual services</b>		<b>5,605,905</b>	<b>5,571,060</b>	<b>3,403,588</b>	<b>5,105,382</b>	<b>(158,000)</b>	<b>5,413,060</b>	<b>6,335,935</b>
<b>Capital outlay</b>								
654200	Computer Hardware	48,370	-	-	-	-	-	-
<b>Total capital outlay</b>		<b>48,370</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>6,049,879</b>	<b>6,037,369</b>	<b>3,689,562</b>	<b>5,534,343</b>	<b>(147,900)</b>	<b>5,889,469</b>	<b>7,561,287</b>
<b>OTHER FINANCING SOURCES (USES)</b>								
694600	TT RMS Fund	-	(1,000,000)	(1,000,000)	(1,714,286)	-	(1,000,000)	-
694610	TT Misc. Capital Improvements	(4,806,121)	-	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>		<b>(4,806,121)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,714,286)</b>	<b>-</b>	<b>(1,000,000)</b>	<b>-</b>

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
CAPITAL PROJECTS FUND BUDGET  
DECEMBER 31, 2024**

		2023					
		2022	ORIGINAL	ACTUAL			2024
		ACTUAL	ADOPTED	August 31, 2023	ADJUSTMENT	PROPOSED	PROPOSED
<b>CAPITAL OUTLAY EXPENDITURES</b>							
700100	COP 911 Backup Location Project	8,000	800,000	109,361	-	800,000	692,000
700200	COP Zachary Tower Project	-	800,000	-	(800,000)	-	800,000
700300	911 System Projects	238,667	110,000	-	86,788	196,788	-
700400	CAD System Projects	-	-	-	-	-	600,000
700600	GIS System Projects	-	150,000	8,750	(100,000)	50,000	100,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 246,667</b>	<b>\$ 1,860,000</b>	<b>\$ 118,111</b>	<b>\$ (813,212)</b>	<b>\$ 1,046,788</b>	<b>\$ 2,192,000</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
691000	Transfer (to) from General Fund	4,806,121	-	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>		<b>4,559,454</b>	<b>(1,860,000)</b>	<b>(118,111)</b>	<b>1,043,212</b>	<b>(1,046,788)</b>	<b>(2,192,000)</b>
<b>FUND BALANCE</b>							
	Beginning of year	-	4,280,666			4,559,454	3,512,666
	End of year	<b>\$ 4,559,454</b>	<b>\$ 2,420,666</b>			<b>\$ 3,512,666</b>	<b>\$ 1,320,666</b>

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
RMS FUND BUDGET  
DECEMBER 31, 2024**

	2023					2024
	2022 ACTUAL	ORIGINAL ADOPTED	ACTUAL August 31, 2023	ADJUSTMENT	PROPOSED	
<b>EXPENDITURES</b>						
<b>Contractual services</b>						
645900 RMS Computer Software	-	342,500	79,556	\$ -	342,500	342,500
<b>Total contractual services</b>	-	342,500	79,556	-	342,500	342,500
<b>TOTAL EXPENDITURES</b>	\$ -	\$ 342,500	\$ 79,556	\$ -	\$ 342,500	\$ 342,500
<b>OTHER FINANCING SOURCES (USES)</b>						
691000 Transfer (to) from General Fund	-	1,000,000	1,000,000	-	1,000,000	-
<b>CHANGE IN FUND BALANCE</b>	-	657,500	920,444	-	657,500	(342,500)
<b>FUND BALANCE</b>						
Beginning of year	-	-			-	657,500
End of year	\$ -	\$ 657,500			\$ 657,500	\$ 315,000